

Plat Submittal Calendar (2020)

Submittal Date Due by 12:00PM (MONDAY)	Administrative Review - Completeness Check (THURSDAY)	Applicant to Receive: Agenda Confirmation (Incomplete application will be rejected) (FRIDAY)	Applicant to resubmit missing item(s) - (WEDNESDAY)	Applicant to Receive: Agenda Confirmation (Incomplete application will be rejected) (FRIDAY)	P&Z Meeting (WEDNESDAY)
12/16/19	12/19/19	12/20/19	12/26/19 *	12/27/19	01/08/20
01/21/20 *	01/23/20	01/24/20	1/29/20	1/31/20	02/12/20
02/18/20 *	02/20/20	02/21/20	2/26/20	2/28/20	03/11/20
03/16/20	03/19/20	03/20/20	3/25/20	3/27/20	04/08/20
04/20/20	04/23/20	04/24/20	4/29/20	5/1/20	05/13/20
05/18/20	05/21/20	05/22/20	5/27/20	5/29/20	06/10/20
06/15/20	06/18/20	06/19/20	6/24/20	6/26/20	07/08/20
07/20/20	07/23/20	07/24/20	7/29/20	7/31/20	08/12/20
08/17/20	08/20/20	08/21/20	8/26/20	8/28/20	09/09/20
09/21/20	09/24/20	09/25/20	9/30/20	10/2/20	10/14/20
10/19/20	10/22/20	10/23/20	10/28/20	10/30/20	11/11/20 (TBD)
11/16/20	11/19/20	11/20/20	11/25/20	11/30/20 *	12/09/20
12/21/20	12/23/20 *	12/28/20 *	12/30/20	1/4/21 *	01/13/21

- 1 **The above plat submittal calendar does not apply to Letters of Certification process (LOC).** Submittal/Resubmittals for LOC review are Mondays 8am-12pm.
- 2 All dates subject to change. Dates conflicting with holidays have been altered accordingly (*) unless noted (TBD).
- 3 **All plats shall be submitted by 12 PM (noon) on the submittal due date unless prior arrangements are approved by the Planning Department.**
- 4 **All applications must be complete at the start of the 30 day plat review process to be accepted. Incomplete submittals will not be processed.**
- 5 **All materials identified as Required Attachments on the application form must be included with the submittal, i.e. signed plat review checklist and Letters of Certification.**
- 6 If the application package is insufficient and requires additional documentation, applicants will receive a notice after the submittal deadline informing them that additional documentation is required.
- 7 Filing fees are non refundable (Refer to Ordinance #1232).
- 8 All plats will have final action at P&Z Commission per City Council direction (Ord. 1164) unless otherwise noted by UDC.