



"City of Choice"

CITY COUNCIL MEETING
CIBOLO MUNICIPAL BUILDING
200 S. MAIN
August 9, 2016
6:30 P.M.

MINUTES

1. Call to Order - Meeting was called to order by Mayor Dunn at 6:34pm.
2. Roll Call and Excused Absences – Member Present: Mayor Dunn, Councilwoman Schultes, Councilman Garrett, Councilwoman Gebhardt, Councilman Russell and Councilman Weber; Members Absent: Councilman Hogue and Councilman Doty. Councilman Garrett made the motion to excuse the absence of both Councilman Hogue and Doty. Motion was seconded by Councilman Weber. For: All; Against: None. Motion carried 5 to 0. Staff Present: City Manager Herrera, City Attorney Erkan, City Secretary Cimics, Finance Director Miranda, ED Director Luft, IT Director Badu, Fire Chief Niemietz, Police Chief Cox, Planning/Engineering Director Klein and Public Works Director Fousse.
3. Invocation – Invocation was given by Councilman Russell.
4. Pledge of Allegiance – All in attendance recited the Pledge of Allegiance.
5. Citizens to be Heard –
This is the only time during the Council Meeting that a citizen can address the City Council. It is the opportunity for visitors and guests to address the City Council on any issue to include agenda items. All visitors wishing to speak must fill out the Sign In Roster prior to the start of the meeting. City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time, however, City Council may present any factual response to items brought up by citizens.

Maggie Titterington from the Chamber spoke to council on coming events.
6. Presentations
 - A. Presentation of five year service awards to Alejandro Parra and Jan Wilkiewicz from the Cibolo Police Department.

City Manager Herrera presented five year service awards to Police Department Employee's Alejandro Parra and Jan Wilkiewicz.
 - B. Presentation of ten year service awards to Tonya Fullenwider, Senior Court Clerk and Heath Stier, Sergeant with the Cibolo Police Department.

City Manager Herrera presented both Tonya Fullenwider Senior Court Clerk and Sergeant Heath Stier of the Cibolo Police Department with a Ten Year Service Award.

C. Presentation of the Scenic City Certification for 2016 for excellence in scenic standards.

Mr. Herrera announced that the City had been awarded the Gold Scenic City Award for excellence in scenic standards. Ms. Lisa Gonzalez, City Planner along with Mr. Cory Dale, Assistant Planner were instrumental in obtaining all the information needed to submit the paperwork for this award.

D. Presentation from CASA (Court Appointed Special Advocates) on services they offer to Guadalupe County.

Council, staff and those present at the meeting were presented a presentation on what CASA is and all the services they offer to our community.

7. Consent Agenda – Consent Items (General Items)

(All items listed below are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the consent agenda and will be considered as part of the order of business.)

A. Approval of the minutes of the Regular City Council Meeting held on July 26, 2016.

B. Approval of the June 2016 Check Register pending final acceptance of the City's financial audit for the 2015/2016 Fiscal Year.

C. Approval of the June 2016 Revenue and Expense Report pending final acceptance of the City's Financial audit for the 2015/2016 Fiscal Year.

D. Approval of the Quarterly Investment Report ending June 30, 2016 pending final acceptance of the City's financial audit for the 2015/2016 Fiscal Year.

Councilman Garrett made the motion to approve the Consent Agenda. Motion was seconded by Councilwomen Schultes. For: All; Against: None. Motion carried 5 to 0.

8. Staff Updates/Discussion

- A. Fire Department
- B. Planning & Engineering Department
- C. Court Department
- D. Administration

Ms. Tonya Fullenwider gave the monthly report for the Cibolo Court Department.

9. Discussion/Action

A. Discussion/Action on the removal, appointments and re-appointments to Planning and Zoning Commission, Board of Adjustments Commission, Capital Improvement Program (CIP), Charter Review Committee, Master Plan Committee, Youth Council and Cibolo Economic Development Corporation, Animal Advisory Board, Events Committee and all other Committees, Commissions and Boards.

No action taken at this meeting.

B. Discussion/Action regarding the 2016 Semi-Annual update to the 2012-2017 Capital Improvement Plan.

Councilman Garrett made the motion to approve the 2016 Semi-Annual update to the 2012-2017 Capital Improvement Plan. Motion was seconded by Councilman Russell. For: all; Against: None. Motion carried 5 to 0.

- C. Presentation/Overview/Discussion on the Fiscal year 2016-2017 Proposed Budget. Discuss and take action on setting the date and time of the Public Hearing on the Budget.

Councilman Garrett made the motion to set the date and time of the Public Hearing on the Budget for September 6, 2016 at 6:30pm at Cibolo City Hall. Motion was seconded by Councilwoman Gebhardt. For: All; Against: None. Motion carried 5 to 0.

- D. Discussion on the tax rate. Discuss and take action on the setting the date and time for the Public Hearing on the tax rate.

This item was discussed by City Manager Herrera and Finance Director Miranda. Ms. Miranda stated that she would like to set Public Hearing dates for the tax rate on August 23 and September 6, 2016. Council gave direction to staff to set those dates for the tax rate Public Hearings.

- E. Discussion/Action on the use of Fire Sub-Station #3 additional bond monies in the amount of \$500,000.00 which provides total available funding for Rehabilitation and Expansion of Fire Station #1 in the amount of \$1,478,000.00.

Councilman Garrett made the motion to the use of Fire Sub-Station #3 additional bond monies in the amount of \$500,000.00 which provides total available funding for Rehabilitation and Expansion of Fire Station #1 in the amount of \$1,478,000.00. Motion was seconded by Councilman Weber. For: All; Against: None. Motion carried 5 to 0.

- F. Discussion/Action to accept the low qualified bid for Rehabilitation and Expansion of Fire Station #1 and authorizing the City Manager to execute a contract, with the low qualified bidder, in the amount of One Million, Three Hundred Forty Eight Thousand, Four Hundred Eighty Dollars and Zero Cents (\$1,348,480.00).

Councilman Garrett made the motion to accept the low qualified bid for Rehabilitation and Expansion of Fire Station #1 and authorizing the City Manager to execute a contract, with the low qualified bidder, in the amount of One Million, Three Hundred Forty Eight Thousand, Four Hundred Eighty Dollars and Zero Cents (\$1,348,480.00). Motion was seconded by Councilwoman Schultes. For: All; Against: None. Motion carried 5 to 0.

- G. Discussion/Action and overview of the Body Camera Program and budgetary needs.

Chief Cox did an overview of the Body Camera Program to the council. No action taken.

- H. Discussion and direction to staff on the Events Committee.

Staff was given direction by council to bring an ordinance to the next regular scheduled council meeting.

- I. Discussion/Action on updating the District Map due to recent and upcoming annexations.

Council gave directions to incorporate this District Map into an ordinance and bring it back to council for approval.

- J. Discussion/Action on the review and confirmation of all upcoming special meetings and workshops and scheduling the time, date, and place of additional special meetings or workshops.

Council reviewed the calendar for August and September 2016.

10. Resolutions

- A. Approval/Disapproval of a resolution authorizing the City Manager to sign an Interlocal Agreement for Automatic Aid for Fire Protection and other emergency services between the City of Cibolo and the City of Schertz, and other matters in connection therewith.

Councilman Garrett made the motion to approve the resolution authorizing the City Manager to sign an Interlocal Agreement for Automatic Aid for Fire Protection and other emergency services between the City of Cibolo and the City of Schertz. Motion was seconded by Councilman Weber. For: All; Against: None. Motion carried 5 to 0.

11. Ordinances

- A. Approval/Disapproval of an ordinance providing for the extension of the city limits by the annexation of land generally located west of Cibolo Valley Drive on Green Valley Loop, containing 13± acres, and contiguous to the City of Cibolo corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city.

Councilman Weber stepped out of the meeting at 8:25 p.m.

Councilman Garrett made the motion to approve the ordinance providing for the extension of the city limits by the annexation of land generally located west of Cibolo Valley Drive on Green Valley Loop, containing 13± acres, and contiguous to the City of Cibolo corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city. Motion was seconded by Councilwoman Schultes. For: All; Against: None. Motion carried 4 to 0.

Councilman Weber returned at 8:28 p.m.

- B. Approval/Disapproval of an ordinance providing for the extension of the city limits by the annexation of land generally located east of Cibolo Valley Drive on Kove Lane, containing 15± acres, and contiguous to the City of Cibolo corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city.

Councilman Garrett made the motion to approve the ordinance providing for the extension of the city limits by the annexation of land generally located south of Schaeffer Road, east of Haeckerville Road and north of Lower Seguin Road, containing 718± acres, and contiguous to the City of Cibolo corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city. Motion was seconded by Councilman Russell. For: All; Against: None. Motion carried 5 to 0.

- C. Approval/Disapproval of an ordinance providing for the extension of the city limits by the annexation of land generally located south of Schaeffer Road, east of Haeckerville Road and north of Lower Seguin Road, containing 718± acres, and contiguous to the City of Cibolo corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city.

Councilman Garrett made the motion to approve the ordinance providing for the extension of the city limits by the annexation of land generally located south of Schaeffer Road, east of Haeckerville Road and north of Lower Seguin Road, containing 718± acres, and contiguous to the City of Cibolo corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city. Motion was seconded by Councilman Russell. For: All; Against: None. Motion carried 5 to 0.

D. Approval/Disapproval of an ordinance providing for the extension of the city limits by the annexation of land generally located north of Bolton Road and east of Stolte Road, containing 48± acres, and contiguous to the City of Cibola corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city.

Councilman Garrett made the motion to approve an ordinance providing for the extension of the city limits by the annexation of land generally located north of Bolton Road and east of Stolte Road, containing 48± acres, and contiguous to the City of Cibola corporate limits; granting to all future inhabitants of said land all of the rights and privileges of other citizens and binding said future inhabitants by all of the acts, ordinances, resolutions and regulations of the city. Motion was seconded by Councilman Russell. For: All; Against: None. Motion carried 5 to 0.

12. Adjournment

Councilman Garrett made the motion to adjourn the meeting at 8:31 p.m. Motion was seconded by Councilman Weber. For: All; Against: None. Motion carried 5 to 0.

PASSED AND APPROVED THIS 13TH DAY OF SEPTEMBER 2016.



Allen Dunn
Mayor

Attest



Peggy Cimics, TRMC
City Secretary

